



2023-2024 Desk Review of ESSA-Funded Programs

Office of ESSA-Funded Programs

Desk Review Process Agenda



Purpose



Review
Process



Timeline



Things to
Consider



Resources



Next Steps
and Contacts

Purpose

To determine LEAs compliance with the fiscal and programmatic requirements of the Elementary and Secondary Education Act (ESEA), as amended by the Every Student Succeeds Act (ESSA).

To ensure LEA is fulfilling assurances and following program plans provided in the Consolidated Application for ESSA-Funded Programs.

To provide technical assistance and support which builds district capacity to develop and implement high-quality programs.

To ensure all children are provided significant opportunities to receive a fair, equitable, and high-quality education, and to close educational achievement gaps.

Programs to be Monitored

Title I, Part A:
Improving Basic
Programs

Title I, Part C:
Education of
Migratory Children

Title I, Part D:
Neglected and
Delinquent Programs

Title II, Part A:
Supporting Effective
Instruction

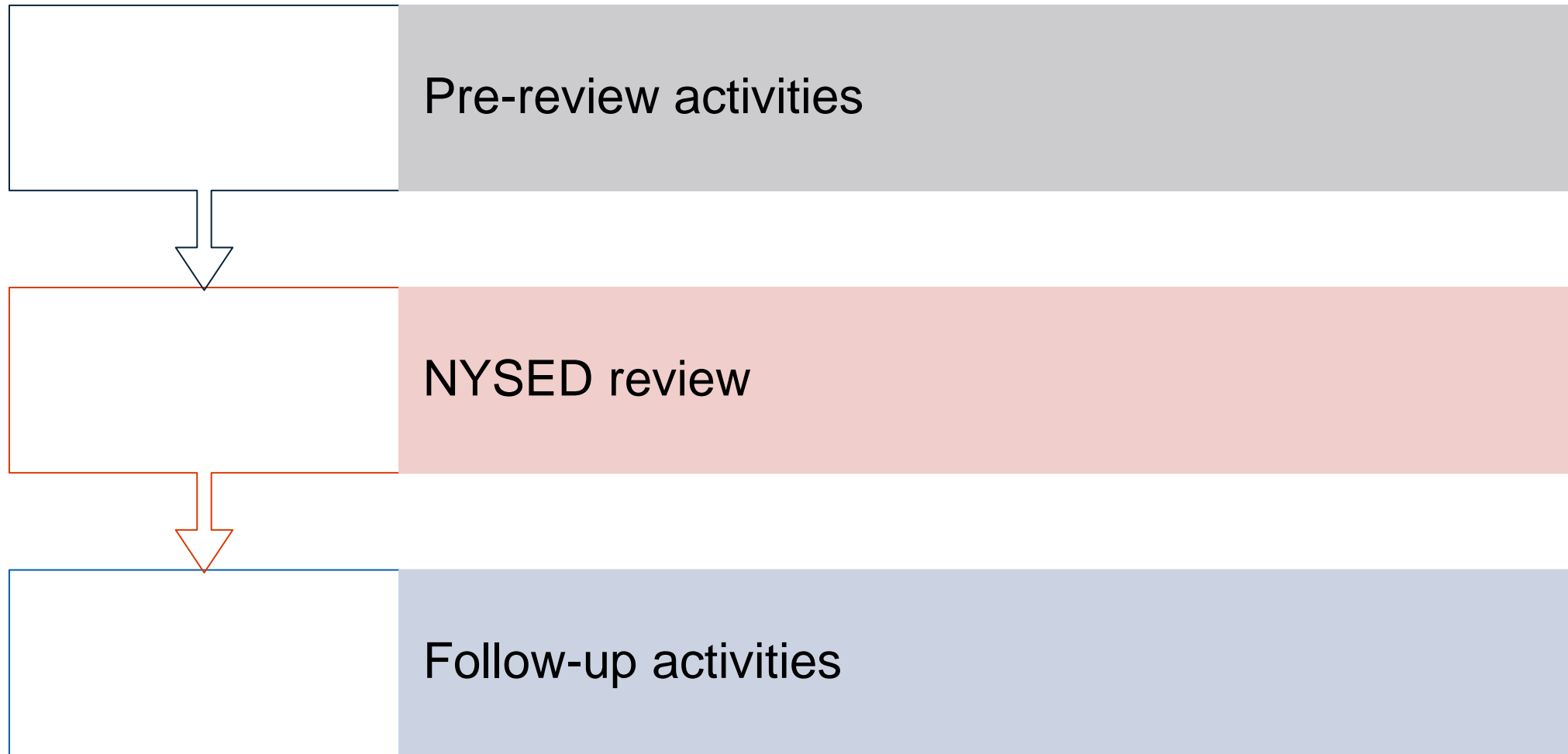
Title IV, Part A:
Student Supports
and Academic
Enrichment

Title V, Part B: Rural
Low-Income
Students

McKinney-
Vento Homeless
Education

American Rescue
Plan Homeless
Children and Youth
(ARP HCY) I and
ARP HCY II

Overall Process



Phase I: Pre-view activities

Access the Desk
Review Monitoring
Survey in the portal

Phase II: NYSED Review

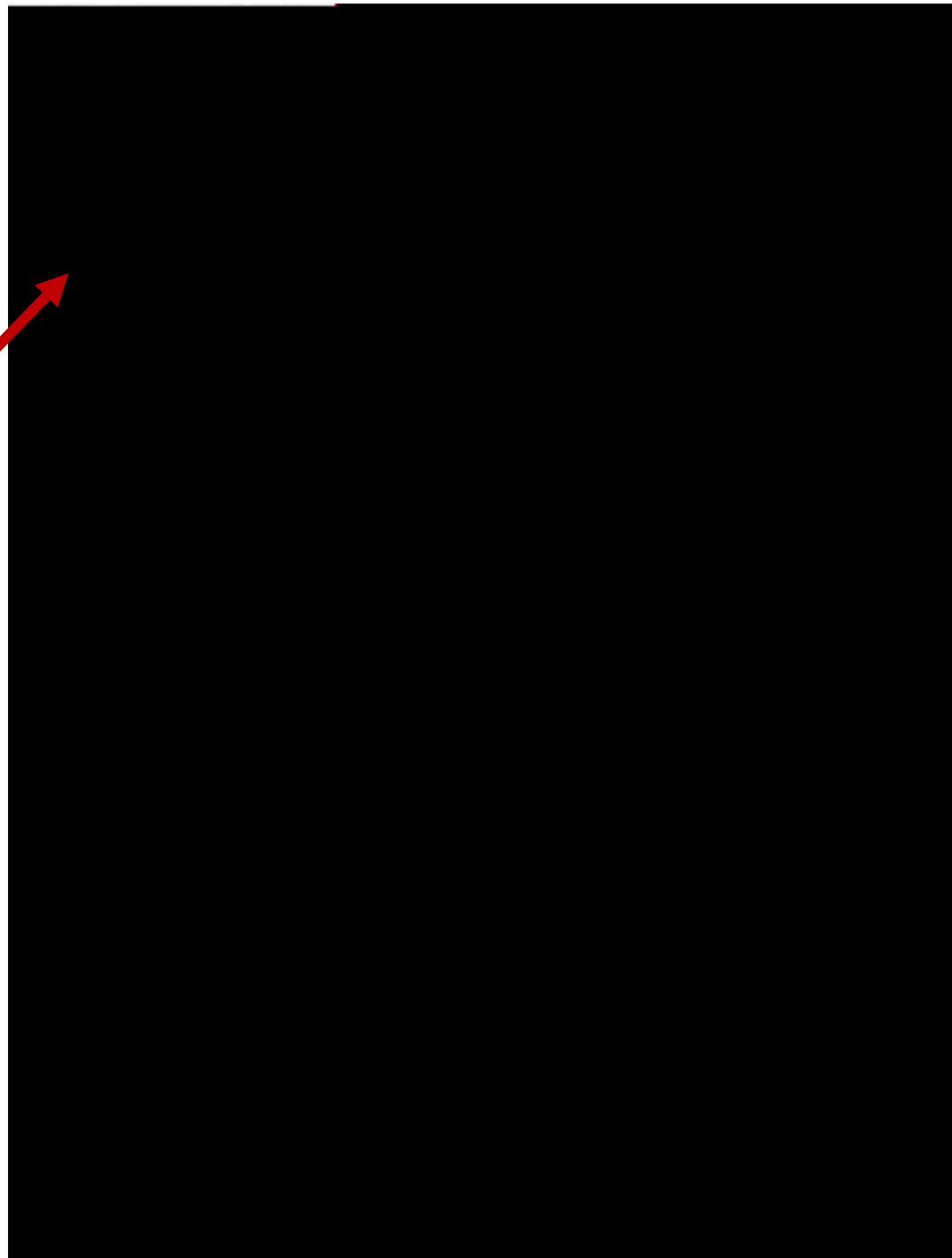
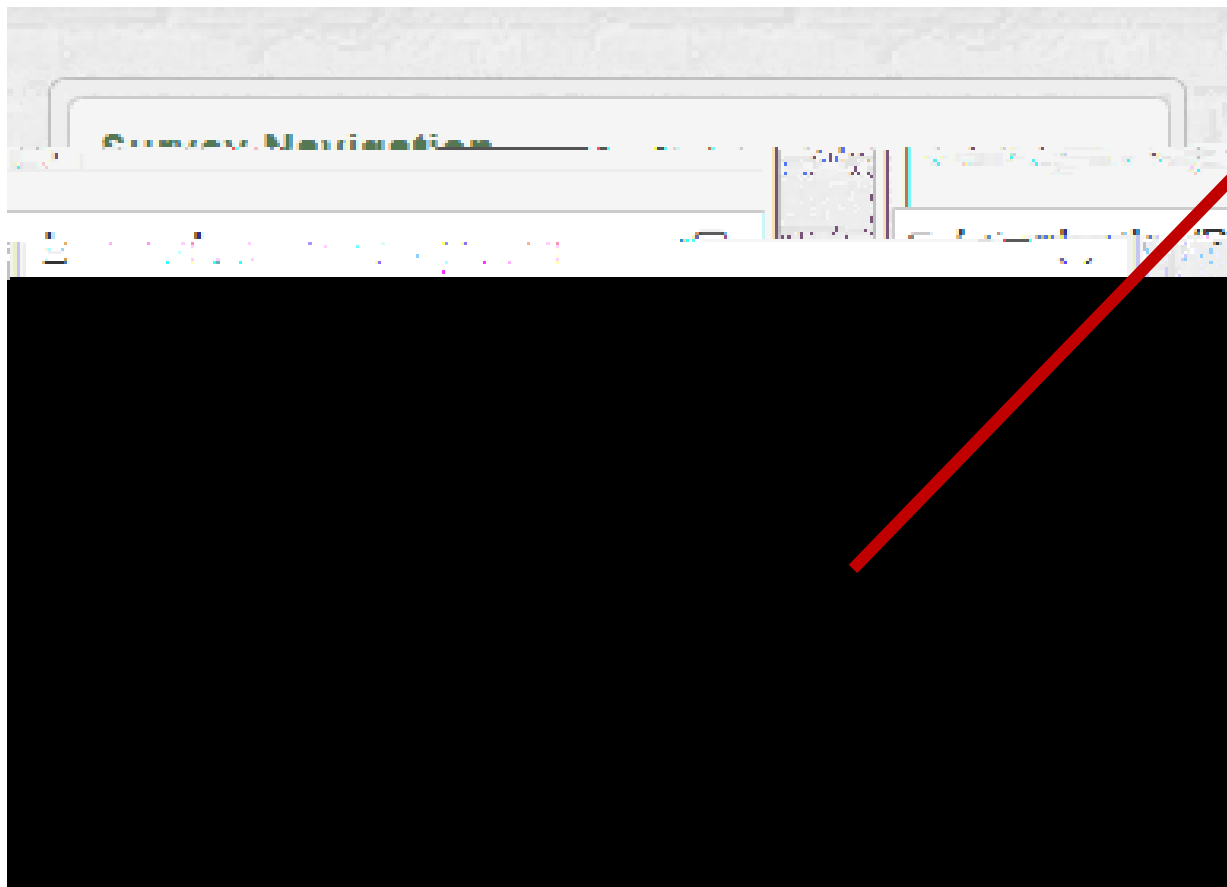
Phase II: Followup Activities

Timeline

February 1, 2024	LEA is notified via e-mail letter that it has been selected for Desk Review Desk Review survey is available to LEA in business portal
February 6, 2024 10:00 am – 11:00 am	NYSED holds technical assistance webinar
February 20, 2024 1:00 pm – 2:00 pm	NYSED will hold an office hours session for questions about completing the review
March 4, 2024	Due date (30 days after publication of Desk Review)

April 4 – August 31, 2024	LEA will receive final ratings from NYSED within approximately 30 days LEA will then have 30 days to complete Corrective and Required Actions
No later than October 2024	If the LEA does not complete remaining Required or Corrective Actions, the reviewer will involve the Superintendent in the resolution of the review
November 2024	If not all corrective actions are addressed, NYSED will seek assistance of BOCES Superintendent

Sections of the Review



Indicators

is developed with timely and meaningful consultation with appropriate stakeholders, as defined under each respective part

The 2022-23 Consolidated Application for ESFA-Funded Programs

	Evidence	Technical
1.	<input type="checkbox"/> A combination of several pieces of evidence for meetings/discussions on the development of this year's	<input type="checkbox"/> We do not have

the Consultation and Collaboration forms for each applicable program (Title IA, II, IIIA, IVA, VB).

meet this indicator

Compliance Status Definitions

Met Requirements indicates that the LEA documents reviewed were fully in compliance with federal and State requirements.

Met Requirements with Recommendations indicates that the LEA documents reviewed were in compliance with federal and State requirements, but that the LEA may improve the quality of their program implementation and/or documentation by implementing the NYSED-provided recommendations. Recommendations serve as technical assistance and the LEA is not required to take immediate action.

Partially Met Requirements with Required Action indicates that the LEA documents reviewed were substantially in compliance with federal and State requirements, but that the LEA must improve the quality of their program implementation and/or documentation by implementing the NYSED-directed action. The LEA is required to respond to a required action within its Corrective Action Plan.

Finding with Corrective Action indicates that the LEA is not in compliance with federal and State requirements. The LEA must implement the NYSED-directed Corrective Action(s).

Things to Consider to Get Started



Things to Consider when Uploading Materials



Additional Resources

Office of ESSA-Funded Programs Website

<http://www.nysed.gov/essa/schools/consolidated-application>

Compliance Monitoring Information and Materials

<http://www.nysed.gov/essa/compliance-monitoring-and-technical-assistance>

Program Area Guidance

<http://www.nysed.gov/essa/guidance>

ESSA-Funded Programs Calendar of Reminders

- To access the Business Portal

Next Steps

Contacts

Program Area Support:

Technical Support:

Contact the NYSED reviewer identified in your notification letter

Office of ESSA Funded Programs at 518-473-0295 or conappta@nysed.gov





Thank You for Your
Continued Collaboration!

Questions

